| Meeting Agenda |
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| Location: | Dundee library or QMB |
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| Date: | 03/10/2019 |
| Time: | 17:00 Start 16:45 |

# Agenda details:

## Introduction of everybody

### Share names, and previous experience with coding.

### Add to the agenda

## Discuss the roles in the group

### Coordinator

#### Jonas Olsson

### Recorder (the one who makes resumes at meetings)

#### (Undecided) maybe Sem

### Time Keeper (the one who makes sure that we keep on our schedule)

#### Sem

### Testers (I’m gonna change later )(reading through others code to make sure everything is in order) adding 2 or 3

#### Ethan and Lewis

## Discuss design and process of the work

### How do we plan on designing the website, many page, single page? Layout of the page(s)

#### Multiple pages

#### Sem will think of a Design before next meeting

#### Sem will think of a colour scheme

#### Sem will think fonts

### Who does what? How do we contribute equally to the project?

#### We give people assignments to “copy paste” the individual HTML page

#### Sem wants to be main designer

## Next meeting

### When are we meeting again?

#### Monday the 7th Oct

### What should be done within that time?

#### Design ideas should be finished, Ethan and Jonas and maybe other will look at the design ideas and we should have an overall plan on how we design the css and HTML

#### Jonas will read through the txt

### Who checks the work before next time

#### Jonas will check Sunday evening if the ideas are done.

Next

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